Part 1 – Procurement Specific Questionnaire

Structural Repairs and Associated Works at 14 Southey Street, Barry, CF62 8EO

Project Reference: VOG/RB/18/11/26

TO BE COMPLETED BY BIDDERS

Clarification Deadline: at 12:00:00 (noon) on 09/12/2026 via Sell2Wales

Submission Deadline: at 12:00:00 (noon) on 16/12/2026 via Sell2Wales

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PSQ Sub-sections and criteria

Please refer to the table below for details of the PSQ evaluation process.
The Authority reserves the right to reject Tenderers that fail to achieve required quality thresholds or fail any mandatory question.
Failure to complete the PSQ fully may result in exclusion.

Section	Sub-section Description	Criteria	Scored Questions	Maximum Score Available	% of Total PSQ Score	Required Quality Threshold
	Preliminary Questions	Information Only				
	Confirmation of core supplier information	Pass/Fail				
Part 2 - Additional exclusions information						
	Associated/ Connected Persons	Pass/Fail				
	List of all intended sub-contractors	Pass/Fail				
Part 3A - Procurement specific questions relating to conditions of participation						
	Financial Capacity	Pass/Fail, Scored & Information only	15,16	5		3
	Insurance	Pass/Fail & Information only				
	Legal Capacity	Pass/Fail & Information only				
	Technical ability	Pass/Fail & Scored	21	5		2

	Health and Safety	Pass/Fail & Information only				
	Environmental Management	Pass/Fail				
	Quality Management	Pass/Fail & Information only				
	Additional information	Pass/Fail & Information only				
Part 3B - Requirements within Welsh Procurement Policy Notes						
	Welsh Procurement Policy Note WPPN 01/21: Sourcing steel in major construction and infrastructure projects in Wales	NOT USED				
	Ethical Employment: WPPN 11/21	Pass/Fail & Information only				
	Carbon Reduction - WPPN 06/21	Pass/Fail & Information only				
	Confirmations	Information only				

Preliminary Questions

Wales Procurement Specific Questionnaire – Goods & Services

No	Question	Guidance	Scoring
2.01	What is your name? (supplier name)		For Information Only
2.02	What is your Central Digital Platform unique identifier?	You must be registered on the Central Digital Platform (CDP).	Pass = Unique Identifier Provided Fail = No Unique Identifier Provided
2.03	Please confirm if you are bidding as a single supplier (with or without sub-contractors) or as part of a group or consortium.	Choose one of the following: - a single supplier (with or without sub-contractors) - part of a group or consortium	For Information Only
2.04	If you are bidding as part of a group or consortium (including where you intend to establish a legal entity to deliver the contract), please provide: a. the name of the group/consortium b. the proposed structure of the group/consortium, including the legal structure where applicable c. the name of the lead member in the	If you selected "part of a group or consortium" for Q2.03 you are required to provide a response for each of the points stated in a-d .	For Information Only This information is for identification only, but the Contracting Authorities may exclude you from this procurement process if you provide incorrect information

	group/consortium d. your role in the group/consortium (e.g. lead member, consortium member, sub-contractor)		
2.05	Are you on the debarment list?	Where a Bidder, it's associated persons or sub-contractor is on the debarment list, contracting authorities must or may exclude that supplier from the procurement, depending on whether the exclusion ground for which the supplier has been put on the debarment list is mandatory or discretionary. Mandatory exclusions are Defined in schedule 6 of the Procurement Act 2023 Discretionary exclusions are Defined in schedule 7 of the Procurement Act 2023.	Pass = No Pass = Yes, but satisfactory response to Q2.06 Fail = Yes, subject to unsatisfactory response to Q2.06
2.06	If your response to the previous question is yes, please provide details	Response required if you selected "yes" to question Q2.05.	Response considered as part of pass/fail of Q2.05 (if applicable)

Part 1 - Confirmation of core supplier information

2.07	You must submit up-to-date core supplier information on the CDP and share this information with us via the CDP (either a share code or PDF download). This includes:	Suppliers participating in procurements must register on the central digital platform (CDP). Suppliers can submit their core supplier information and, where a procurement opportunity arises, share this information with	Pass = Yes and subject to CDP PDF download upload as part of Q2.08 Fail = No

	a. basic information b. economic and financial standing information c. connected person information (these are persons with the right to exercise, or who actually exercise, significant influence or control over the supplier, or over whom the supplier has the right to exercise, or actually exercises, significant influence or control over, for example: directors, majority shareholders and parent and subsidiary companies) d. exclusion grounds information Please confirm that you have shared this information with us.	the contracting authority via the CDP. It is free to use and will mean suppliers should no longer have to re-enter this information for each public procurement but simply ensure it is up to date and subsequently shared. The CDP is available at https://www.gov.uk/find-tender. This section of the PSQ provides confirmation that suppliers have taken these steps. Where a Bidder, it's associated persons or sub-contractor provides exclusion grounds within their CDP submission, contracting authorities must or may exclude that supplier from the procurement, depending on whether the exclusion ground for which the supplier has been put is mandatory or discretionary. Mandatory exclusions are Defined in schedule 6 of the Procurement Act 2023 Discretionary exclusions are Defined in schedule 7 of the Procurement Act 2023.	
2.08	If your response to previous question is yes, please upload your CDP PDF download.		Pass = CDP PDF download submitted. Fail = CDP PDF download not submitted.

Part 2 – Additional Exclusions Information

Associated/ connected persons

3.01	Are you relying on any associated persons to satisfy the conditions of participation? (these are other suppliers who might be sub-contractors or consortium members but not a guarantor). The conditions of participation are in guidance outlined in Part 3	Procurement legislation provides for an 'exclusion regime' and a published 'debarment' list to safeguard procurement from suppliers who may pose a risk (for example, due to misconduct or poor performance). Suppliers must submit their own (and their connected persons) exclusions information via the Central Digital Platform (CDP). This includes self-declarations as to whether any exclusion grounds apply to them and, if so, details about the event or conviction and what steps have been taken to prevent such circumstances from occurring again. If your response to Q3.01 is yes, please complete Q3.02, Q3.03 & Q3.04 (otherwise Q3.02, Q3.03 & Q3.04 are not applicable).	For Information Only
3.02	For each supplier/associated person, please confirm which condition(s) of participation you are relying on them to satisfy.	Provide the names of each supplier/associated person and a brief description regarding condition(s) of participation you are relying on them to satisfy.	For Information Only This information is for identification purposes only, but the Contracting Authorities may exclude you from this procurement process if you provide incorrect information.

3.03	For each associated person, please confirm they are registered on the CDP and have shared with us their information (PDF download): a. basic information b. economic and financial standing information (if they are being relied upon to meet conditions of participation regarding financial capacity) c. connected person information d. exclusion grounds information Insert name(s) of supplier(s) and reference(s) / file name(s) or state N/A	A supplier will need to share additional exclusions information for any suppliers that they are relying on to meet the procurement's conditions of participation. These could either be consortium members or key sub-contractors (but excludes any guarantors). These suppliers are 'associated persons' and their exclusions information must be shared with the contracting authority. Please upload any CDP PDFs within a zip folder. Where a Bidder, it's associated persons or sub-contractor provides exclusion grounds within their CDP submission, contracting authorities must or may exclude that supplier from the procurement, depending on whether the exclusion ground for which the supplier has been put is mandatory or discretionary. Mandatory exclusions are Defined in schedule 6 of the Procurement Act 2023 Discretionary exclusions are Defined in schedule 7 of the Procurement Act 2023.	Pass = Yes, subject to Q3.04 Fail = No
3.04	If your response to previous question is yes, please upload associated persons CDP PDF download.		Pass = Central Digital Platform PDF submitted for each associated person Fail = Central Digital Platform PDF not submitted for each associated person

3.05	Are any of your associated persons on the debarment list?	The debarment list can be found here Procurement Review Unit - GOV.UK Where a Bidder, it's associated persons or sub-contractor is on the debarment list, contracting authorities must or may exclude that supplier from the procurement, depending on whether the exclusion ground for which the supplier has been put on the debarment list is mandatory or discretionary. Mandatory exclusions are Defined in schedule 6 of the Procurement Act 2023 Discretionary exclusions are Defined in schedule 7 of the Procurement Act 2023.	Pass = No Pass = Yes, but satisfactory response provided for Q3.06 Fail = Yes, subject to unsatisfactory response to Q3.06
3.06	If your response to the question above is yes, please provide details	Response required if you selected "yes" to question Q3.05.	Pass = Satisfactory Details Provided Fail = Unsatisfactory Details Provided

List of all intended sub-contractors

3.07	Please provide: a. a list of all suppliers who you intend to sub-contract the performance of all or part of the contract to (either directly or in your wider supply chain); b. their unique identifier (if they are registered on the Central Digital Platform), or otherwise, a Companies House number	If a sub-contractor is unknown at the start of the procurement (or brought in during it), this should be made clear by the supplier and relevant details of the sub-contractor should be provided once their identity and role is confirmed. This information should be shared with the contracting authority as soon as possible and at least by final tenders.	Pass = Satisfactory Details Provided Pass = N/A Fail = Unsatisfactory Details Provided

	charity number, VAT registration number, or equivalent; and, c. a brief description of their intended role in the performance of the contract.	Note: If you are not intending to sub-contract the performance of all or part of the contract then Q3.07 is not applicable.	
3.08	Please confirm if any intended sub-contractor is on the debarment list.	The debarment list can be found here Procurement Review Unit - GOV.UK Where a Bidder, it's associated persons or sub-contractor is on the debarment list, contracting authorities must or may exclude that supplier from the procurement, depending on whether the exclusion ground for which the supplier has been put on the debarment list is mandatory or discretionary. Mandatory exclusions are Defined in schedule 6 of the Procurement Act 2023 Discretionary exclusions are Defined in schedule 7 of the Procurement Act 2023. Note: If you are not intending to sub-contract the performance of all or part of the contract then Q3.08 and b is not applicable.	Pass = No Fail = Yes, subject to unsatisfactory response to Q3.09
3.09	If your response to Q3.08 is yes, please provide the sub-contractor(s) name and provide details.		Response considered as part of pass/fail of Q3.08 (if applicable)

Part 3A - Procurement Specific Questions Relating to Conditions of Participation

Financial capacity

4.01	A Credit Safe Report will be used to undertake a credit risk check of all completed and submitted PSQs. The Contracting Authority will use Credit Safe Report to undertake a credit risk check of all completed and submitted PSQs.	The following criteria will be used when determining a Pass or Fail.	Pass = score of 20-100 with a rating of A-F Fail = score of 0-19 with a rating of F- and unsatisfactory response provided in Q4.02
4.02	If your Credit Safe score is below 19, please provide a justification explaining why your organisation should still be considered for this opportunity. Include any supporting information or assurances that would give the contracting authority confidence in your financial stability and ability to deliver the contract successfully.	Response required if your score is below 19.	Pass = Satisfactory response provided Fail = Unsatisfactory response provided.
4.03	NOT USED		
4.04	NOT USED		
4.05	NOT USED		
4.06	Are you relying on another supplier to act as a guarantor?		Pass = No

			Pass = Yes and Satisfactory Details Provided to Q4.07 Fail = Yes and Unsatisfactory Details Provided to Q4.07
4.07	If your response to Q4.06 is yes, please provide their name and evidence of their economic and financial standing.	Response required if you selected "yes" to the previous question	Pass = Satisfactory Details Provided Fail = Unsatisfactory Details Provided
4.08	Please provide your Dun & Bradstreet (DUNS) registration number.	If you are not currently registered, you must obtain a free DUNS number for your business by visiting https://www.dnb.co.uk/dunsnumber/lookup/request-aduns-number.html **Please note:** **DUNS Threshold of 3 to pass.**	Risk Rating of 1 = 5 points Risk Rating of 2 = 4 points Risk Rating of 3 with satisfactory justification = 3 points Risk Rating of 3 with no justification, or unsatisfactory justification = 0 Risk rating of 4 = 0 points **Fail to submit = FAIL** **Threshold of 3 points to pass.**
4.09	What is your acid-test ratio figure?	This ratio must be calculated from your last set of audited accounts. If you do not have audited accounts provide the ratio from your last set of year end accounts. The ratio is defined as:= (Cash + Accounts Receivable + Short Term Investments) divided by (Current Liabilities)	It is advantageous if the candidate can demonstrate an acid test ratio of 1 or more. Note: If your organisation is a charity or third sector organisation where funds are divided into Restricted and Unrestricted categories you may need to omit Restricted assets from your calculation.

		Note: If you are successful, you must be in a position to provide your acid test ratio prior to contract award, if required, and without delay, and to describe how you have arrived at this figure. If you are bidding on behalf of a consortium your answer should comprise an aggregate figure (sum of current assets divided by sum of liabilities) from all consortium members and explain how you have arrived at your figure.	Acid Test Ratio of 1 or above = 5 points Acid Test Ratio of 0.90 - 0.99 = 4 points Acid Test Ratio of 0.80 - 0.89 = 3 points Acid Test Ratio of 0.70 - 0.79 = 2 Points Acid Test Ratio of 0.60 - 0.69 = 1 point Acid Test Ratio below 0.59 = 0 points **Fail to submit = FAIL** **Threshold of 3 points to pass.**

Insurance

5.01	Please confirm whether you already have, or can commit to obtain, prior to the award of the contract, the levels of insurance cover indicated below: **Employer's (Compulsory) Liability Insurance = £10m** **Public Liability Insurance = £10m** **Professional Indemnity Insurance = £1m**	There is a legal requirement for certain employers to hold Employer's (Compulsory) Liability Insurance of £5 million as a minimum. See the Health and Safety Executive website for more information: http://www.hse.gov.uk/pubns/hse39.pdf If you are successful you must be in a position to provide evidence of the required levels of insurance cover, prior to contract award and without delay.	Pass = Yes Fail = No
5.02	Provide details of your insurance already in place	If you are successful you must be in a position to provide evidence of the required levels of insurance cover, prior to contract award and without delay.	For Information Only. If certificates are not provided at this stage, they will be required prior to contractual close if the Applicant is selected as the Preferred Bidder.

5.03	Provide details of your insurance, which would be obtained following contract award (including information on how you will obtain this insurance - e.g. a quote)	If you are successful you must be in a position to provide evidence of the required levels of insurance cover, prior to contract award and without delay.	For Information Only. If certificates are not provided at this stage, they will be required prior to contractual close if the Applicant is selected as the Preferred Bidder.

Legal Capacity

6.01	Please confirm that you have in place, or that you will have in place by the award of the contract, the human and technical resources to perform the contract to ensure compliance with the UK General Data Protection Regulation and to ensure the protection of the rights of data subjects.		Pass = Yes Fail = No
6.02	**Cyber Essentials Certification Scheme** Please confirm that you currently meet, or will meet if you are successful, the requirements of the Cyber Essentials Certification Scheme or equivalent. http://www.cyberstreetwise.com/cyberessentials.	The buyer may require you to meet the requirements of the Cyber Essentials Certification Scheme, or equivalent. If you are successful you must be in a position to provide evidence, if required, prior to contract award, and without delay.	Pass = Yes Fail = No

Technical Ability

7.01	**Relevant experience and contract examples.**	Where this procurement is for goods or services, the examples must be from the past three years.	**<u>Scoring Matrix</u>**

	Please provide details of up to three contracts to meet conditions of participation relating to technical ability set out in the relevant notice or procurement documents, in any combination from either the public or private sectors (which may include samples of grant-funded work). Please include the following for each contract: Name of customer organisation who signed the contract Name of supplier who signed the contract Point of contact in the customer's organisation Position in the customer's organisation Email address of contact in the customer's organisation Description of contract Contract start date Contract completion date Estimated contract value	The named contact provided should be able to provide written evidence to confirm the accuracy of the information provided. For consortium bids, or where you have indicated that you are relying on an associated person to meet the technical ability, you should provide relevant examples of where the associated person has delivered similar requirements. If this is not possible (e.g. the consortium is newly formed or a special purpose vehicle is to be created for this contract) then three separate examples should be provided between the principal member(s) of the proposed consortium or members of the special purpose vehicle or sub-contractors (three examples are not required from each member). If you cannot provide at least one example of previous contracts that are relevant to the requirement, in no more than 500 words please provide an explanation for this and how you meet the conditions of participation relating to technical ability – e.g. your organisation is a new start-up or you have provided services in the past but not under a contract.	**5 points -** Three recent and relevant examples given which clearly demonstrates experience of meeting conditions of participation relating to technical ability set out in the ITT and Specification. **4 points -** Three recent and relevant examples given which demonstrates experience of meeting conditions of participation relating to technical ability set out in the ITT and Specification. **3 points -** Three examples provided but only two are recent and relevant examples given which demonstrates experience of meeting conditions of participation relating to technical ability set out in the ITT and Specification. **2 points -** Less than two examples provided that are recent and relevant examples given which demonstrates experience of meeting conditions of participation relating to technical ability set out in the ITT and Specification. If no examples are available, then a satisfactory explanation has been provided instilling confidence in the buyer that the supplier will meet the conditions of participation relating to the technical ability question.

			1 point – Examples provided but are not recent or relevant examples which fail to demonstrate experience of meeting conditions of participation relating to technical ability set out in the ITT and Specification. If no examples are available, then an explanation has been provided for, but this does not instil confidence in the buyer that the supplier is able to meet the conditions of participation relating to the technical ability. **0 points -** No recent or relevant examples provided or failed to answer the question in line with the methodology to score 1 or more points. No explanation given for the lack of examples. **Threshold of 2 points to pass**
7.02	**Experience of sub-contractor management** Where you intend to sub-contract a proportion of the contract, please demonstrate how you have previously maintained healthy supply chains with your sub-contractor(s) (which may be the intended sub-contractor(s) for this procurement or any others used previously). The description should include the procedures you use to ensure performance of the contract.	Response required if you intend to sub-contract a proportion of the contract. Provide details or state N/A	Pass = Satisfactory Details Provided Pass = N/A Fail = Unsatisfactory Details Provided

7.03	The Supplier and any approved sub-contractor will meet the Council's service standards. The Supplier will be registered with CHAS or Constructionline and all operatives, whether employed by the Supplier or any approved sub-contractor, will possess Cat B qualification (Asbestos Awareness).	If you are successful, you must be in a position to provide evidence, prior to contract award, and without delay.	Pass = Yes Fail = No
7.04	The Supplier and any approved sub-contractor will meet the Council's service standards. All operatives working on electrical and heating works will be Gas Safe, NICEIC registered respectively, or similar industry approved.inc	If you are successful, you must be in a position to provide evidence, prior to contract award, and without delay.	Pass = Yes Fail = No
7.05	NOT USED		

Health & Safety

8.01	**Health and Safety** Please describe the arrangements you have in place to manage health and safety effectively and control significant risks relevant to the contract (including risks from the use of contractors, where relevant).	Please provide details	Pass = Satisfactory Details Provided Fail = Unsatisfactory Details Provided
8.02	If you wish to provide evidence of the procedures you use to monitor subcontractors' or consortium members'	Provide details or state N/A	For Information Only

	Health and Safety arrangements, you can do so here.		
8.03	**Health and Safety Enforcement Orders** Has your organisation or any connected person been in receipt of enforcement/remedial orders in relation to the Health and Safety Executive (or equivalent body) in the last 3 years?	The contracting Authority will not select you to tender if your company has been prosecuted or served notice under health and safety legislation unless there is clear evidence that decisive and comprehensive action has been taken to remedy the situation. The contracting Authority may check the HSE database to confirm the accuracy of the information provided. Failure to provide accurate information may result in you not being selected to tender. If you are bidding on behalf of a consortium please include data from all consortium members. Select "Yes" if this applies to any consortium member.	Pass = No Pass = Yes, subject to satisfactory response to Q8.04 Fail = Yes, subject to unsatisfactory response to Q8.04
8.04	If your response to Q8.03 is yes, please provide details of the enforcement/remedial orders served and give details of any remedial action or changes to procedures you have made as a result.	Response required if you selected "yes" to question 8.03.	Pass = Satisfactory Details Provided Fail = Unsatisfactory Details Provided
8.05	**Health & Safety Policy** Please confirm that your organisation has a Health and Safety Policy that includes the following? • A Policy Statement - signed and dated. • The Organisation and Responsibilities - how Health and Safety requirements are implemented.	If you are successful, you must be in a position to provide evidence, if required, prior to contract award, and without delay.	Pass = Yes Fail = No

	• The Arrangements – standards and procedures adopted in practice.		
8.06	Please confirm that your Health and Safety Policy has been reviewed within the past two years.	Response required if you selected "yes" to question 8.05.	Pass = Yes Fail = No
8.07	If you wish to attach a copy of your Health and Safety Policy, you can do so here.	Response required if you selected "yes" to question Q8.05 and wish to upload a copy of your Health and Safety Policy.	For Information Only
8.08	Do you have a nominated competent person responsible for Health & Safety advice?	If you are successful, you must be in a position to provide evidence, if required, prior to contract award, and without delay e.g. CVs and copies of qualification certificates relevant to the role of H&S advisor. (If you are bidding on behalf of a consortium, you will be required to provide requested information from all consortium members).	Pass = Yes Fail = No
8.09	If your response to Q8.08 is yes, please provide their name and contact details.	Response required if you selected "yes" to question Q8.08.	Pass = Satisfactory Details Provided Fail = Unsatisfactory Details Provided
8.10	**Control of Substances Hazardous to Health (COSHH)** Please confirm that you have arrangements in place to manage chemicals used under the Control of Substances Hazardous to Health (COSHH) Regulations?	If you are successful, you must be in a position to provide evidence, if required, prior to contract award, and without delay.	Pass = Yes Fail = No

8.11	**Health & Safety Training** Do your staff receive induction and / or safety training before undertaking any work?	If you are successful, you must be in a position to provide evidence, if required, prior to contract award, and without delay.	Pass = Satisfactory Details Provided Pass = N/A Fail = Unsatisfactory Details Provided
8.12	Where you intend to sub-contract a proportion of the contract, please confirm if their staff will receive induction and / or safety training before undertaking any work?	If you are successful, you must be in a position to provide evidence, if required, prior to contract award, and without delay.	Pass = Yes Pass = No, subject to satisfactory response to question Q8.13 Fail = No, subject to unsatisfactory response to Q8.13
8.13	**Safety Schemes in Procurement (SSIP)** Are you, or is your organisation (or consortium member, if applicable), registered with an industrial or occupational safety group, for example a member of the Safety Schemes in Procurement (www.SSIP.org.uk) or equivalent?	If you responded "yes" to question Q8.12 you must (if requested) provide your membership number, your membership level, and other details of what your registration covers. If you are bidding as, or on behalf of a consortium you will need to provide, if requested, these details for your consortium members (if registered).	Pass = Satisfactory Details Provided Pass = N/A Fail = Unsatisfactory Details Provided

Part 3 – Environmental Management

9.01	**Environmental Management System** Do you operate in accordance with an Environmental Management System (EMS)	If you are successful, you must be in a position to provide evidence (if requested), prior to contract award, and without delay.	Pass = Yes

	that is certified by a UKAS-accredited (or national equivalent) organisation?	If you are bidding as a consortium, you will be required to explain which of the members has the certification in place, and how this covers the work of the consortium.	Pass = No, subject to response to Q9.02 Fail = No, subject to response to Q9.02
9.02	**Environmental Policy** Do you have an environmental policy statement committing your organisation to a programme of improvement?	If you are successful, you must be in a position to provide evidence (if requested), prior to contract award, and without delay. If you are bidding as a consortium, you will be required to explain how this covers the work of the consortium.	Pass = Yes Fail = No

Part 3 – Quality Management

10.01	**Quality Management Policy** Do you operate in accordance with a Quality Management System that is certified by a UKAS-accredited (or national equivalent) third party against ISO 9001 or an equivalent standard?	If you are successful, you must be in a position to provide evidence (if requested), prior to contract award, and without delay.	Pass = Yes Pass = No, subject to response to Q10.02 Fail = No, subject to response to Q10.02
10.02	Do you have a documented process designed to ensure that the quality of your products or services is consistent?	If you are successful, you must be in a position to provide evidence (if requested), prior to contract award, and without delay.	Pass = Yes Fail = No
10.03	If you are bidding on behalf of a consortium, please confirm that you have documented processes in place to adequately manage relationships with your members (e.g. any systems used to ensure prompt	If you are successful, you must be in a position to provide evidence (if requested), prior to contract award, and without delay.	Pass = Satisfactory Details Provided Pass = N/A Fail = Unsatisfactory Details Provided

	communication, accountability and swift resolution of disputes).		

Part 3 – Additional Information

11.01	**Conflicts of interest: duty to identify** Are you aware of any conflict of interest within the meaning of section 81 of the Procurement Act?	You must notify the contracting authority of any conflict of interest or potential conflict of interest e.g. if you, or a connected person has advised the contracting authority or otherwise been involved in the preparation of the procurement procedure.	Pass = No Pass = Yes, subject to satisfactory response to Q11.02 Fail = Yes, subject to unsatisfactory response to Q11.02
11.02	If your response to Q11.01 is yes, please provide details	Response required if you selected "yes" to question Q11.01.	Pass = Satisfactory Details Provided Fail = Unsatisfactory Details Provided
11.03	**Blacklisting** Have you, or any connected person been found to have employed the practice of 'blacklisting' in the last three years?		Pass = No Pass = Subject to satisfactory response to Q11.04 self-cleaning Fail = Yes
11.04	If your response to Q11.03 is yes, please confirm: a. when the breach occurred b. if this has been established by a judicial decision having final and binding effect; and c. the measures you have taken to demonstrate your reliability e.g. self-cleaning.	If you selected "yes" to question Q11.03 you must provide details of the points stated in a - c.	Response considered as part of pass/fail of Q11.03.
11.05	**Equalities training** Do all employees (including those from your consortium members where relevant)	If equalities and diversity awareness/training are a core part of the tender requirement, the contracting	Pass = Yes

	that come into contact with the public, or with a client's staff members, receive equalities training?	Authority may only select you to tender if you train relevant staff appropriately. If you are bidding on behalf of a consortium please include data from all consortium members. Only select "Yes" if this applies to all consortium members. If you are successful, you may be required to provide evidence to support this answer.	Fail = No
11.06	**Equality Act 2010** Please confirm you have, or will have by commencement of the contract, a clear, up to date Equality, Diversity, and Inclusion (ED&I) Policy to evidence you adhere to relevant obligations under the Equality Act 2010.	The Contracting Authority requires you to have an up-to-date Equality, Diversity, and Inclusion (ED&I) Policy and to adhere to relevant obligations under the Equality Act 2010. If you are successful, you will be required to provide a copy of your policy on award of Contract.	Pass = Yes Fail = No
11.07	**Welsh Language** Please confirm that you currently meet, or will meet if you are successful, the requirements of the Welsh language measure.	If you are successful, you must be in a position to provide evidence (if requested), prior to contract award, and without delay.	Yes = Pass No = Fail The Contracting Authorities will only select you if you confirm that you will comply with applicable legal requirements to deliver services in the Welsh language. Please find below a link to a compliance notice which should provide the guidance sought: https://www.cardiff.gov .uk/ENG/Your-

			Council/Strategiesplans-andpolicies/BilingualCardiff/Pages/default.aspx If you are a Consortium Based Provider, you should check with all Consortium Members whether or not this confirmation can be given.
11.08	NOT USED		
11.09	**Apprenticeships** Please confirm if you will be supporting apprenticeships and skills development through this contract?	If successful you must (if requested) provide documentary evidence to demonstrate your commitment to supporting apprenticeships and skills development.	Information only
11.10	**Supply Chain Support** Do you have a process in place to ensure that your supply chain supports skills, development and apprenticeships?	If you are successful, you must be in a position to provide evidence (if requested), prior to contract award, and without delay.	Pass = Yes Fail = No
11.11	**Distorting Competition** Do you take steps to ensure that members of your supply chain do not make agreements with other economic operators aimed at distorting competition as described in Schedule 7 of the Procurement Act 2023, paragraphs 7-9?		Pass = Yes, subject to satisfactory response to Q11.12 Fail = Yes, subject to unsatisfactory response to Q11.12 Fail = No
11.12	If your response to Q11.11 is yes, please provide a brief outline of the steps that you take.	Response required if you selected "yes" to question Q11.11.	Pass = Satisfactory Details provided Fail = Unsatisfactory Details provided

11.13	**Supply Chain Management** Please describe the supply chain management systems, policies, standards and procedures you currently have in place to ensure robust supply chain management.		For information only
11.14	If you prefer to upload documented evidence in response to Q11.13 you can do so here.	Response required if you want to upload documented evidence in response to question 11.13.	For information only
11.15	**Health and Safety Policies** Do you take steps to ensure that all members of your supply chain have in place appropriate health and safety policies dealing with at least the following: a. Policy Statement - signed and dated b. the Organisation and Responsibilities - how Health and Safety requirements are implemented; and c. the Arrangements - standards and procedures adopted in practice, and that this is reviewed at least every 2 years?	If you are successful, you must be in a position to provide evidence (if requested), prior to contract award, and without delay.	Pass = Yes, subject to satisfactory response to Q11.16 Fail = Yes, subject to unsatisfactory response to Q11.16 Fail = No
11.16	If your response to Q11.15 is yes, please provide brief details of the steps that you take.	Response required if you selected "yes" to question 11.15.	Pass = Satisfactory Details provided Fail = Unsatisfactory Details provided
11.17	**Health and Safety Training: Supply Chain** Do you take steps to ensure that all members of your supply chain provide appropriate health and safety training,	If you are successful, you must be in a position to provide evidence (if requested), prior to contract award, and without delay.	Pass = Yes, subject to satisfactory response to Q11.18

	particularly for workers carrying out potentially hazardous tasks?		Fail = Yes, subject to unsatisfactory response to Q11.18 Fail = No
11.18	If your response to Q11.17 is yes, please provide brief details of the steps that you take.	Response required if you selected "yes" to question 11.17.	Pass = Satisfactory Details provided Fail = Unsatisfactory Details provided
11.19	**Artificial Intelligence (AI) Disclosure** Please detail any instances where AI or machine learning tools, including large language models have been used to generate written content, or support your submission. Where you have not utilised AI, please provide a statement to confirm this is the case.	AI tools can be used to improve the efficiency of your bid writing process, however they may also introduce an increased risk of misleading statements via 'hallucination'. Where you have not utilised AI, please provide a statement to confirm this is the case. The Contracting Authority will not be evaluating this response and is for information only.	For information only
11.20	**Artificial Intelligence (AI) Disclosure** Where AI tools have been used to support the generation of tender responses, please confirm that they have been checked and verified for accuracy.	The Contracting Authority will not be evaluating this response and is for information only. Where AI has been used, the Contracting Authority wishes to understand the information has been checked and verified. Where you have not utilised AI, please select 'N/A'	For information only

Part 3B - Requirements within Welsh Procurement Policy Notes

Welsh Procurement Policy Note WPPN 008: Sourcing steel in major construction and infrastructure projects in Wales/ Supply Chain Management

12.01	NOT USED

Ethical Employment: WPPN 11/21

13.01	**Ethical Employment** Are you an accredited Living Wage Employer?	In accordance with the Council's aspirations and objectives and its obligations under the Wellbeing of Future Generation Act (Wales) 2015 and Code of Practice for Ethical Employment through Supply Chains, we encourage the adoption of the real Living Wage to our contractors and suppliers. Support is available from Cynnal Cymru for businesses in Wales - https://livingwage.wales/ . This Question is for information only and will not be evaluated.	For information only
13.02	**Ethical Employment** Can you confirm that all employees working on this contract will be paid at least the real Living Wage?	As part of Contract Management if successful, details of the roles and numbers of staff on this contract not receiving at least the real Living Wage and steps your	For information only

		organisation is taking to move staff to the real Living Wage. This Question is for information only and will not be evaluated.	
13.03	**Ethical Employment: Supply Chain** Please confirm that you are aware of your obligation under the Code of Practice: Ethical Employment in Supply Chains, and if successful you would be willing to sign up to the Code of Practice.	The Contracting Authority may only select you if you are aware of your obligations under the Code of Practice: Ethical Employment in Supply Chains. If you are bidding on behalf of a consortium, please include data from all consortium members. Only Select "Yes" if this applies to all consortium members. Code of Practice: Ethical Employment in Supply Chains – https://gov.wales/topics/improvingservices/bettervfm/code-of-practice/?lang=en	Pass = Yes Fail = No
13.04	**Modern Slavery Act** Are you a relevant commercial organisation as defined by section 54 ("Transparency in supply chains etc.") of the Modern Slavery Act 2015 ("the Act")?	If you are successful you must be in a position to provide evidence, if required, prior to contract award, and without delay.	Pass = Yes Fail = No N/A = Pass

Carbon Reduction: WPPN 006

14.01	**Carbon Reduction Plan** Please confirm that your organisation is taking steps to reduce your GHG emissions over time and is publicly committed to achieving Net Zero by 2050	The Contracting Authority is looking for organisations that are taking steps to reduce their GHG emissions and publicly committed to achieving Net Zero by 2050. If you are bidding as a consortium or have a Significant Sub-Contractor, please provide confirm from all consortium members or Significant Sub-Contractor.	Pass – Yes confirms they are taking steps to reduce their GHG emissions overtime and is publicly committed to achieving Net Zero by 2050. Fail – No does not confirm they are taking steps to reduce their GHG emissions overtime and isn't publicly committed to achieving Net Zero by 2050.
14.02	NOT USED		
14.03	NOT USED		
14.04	**Carbon Reduction Plan** Please confirm your commitment to completing and publishing a Carbon Reduction Plan (CRP) within six months of the contract's commencement, in accordance with the required reporting standards. *NB: Current Carbon Reduction Plans submitted must have been published no longer than 12 months prior to the commencement date of the opportunity for which you are tendering.	Where a contract is valued between £2m to £5 million (excl. VAT), the contracting authority requires suppliers to provide a compliant Carbon Reduction Plan within 6 months of the commencement of the Contract. Suppliers should ensure that their Carbon Reduction Plan meets the required reporting standard, as per the Technical standard for Completion of Carbon Reduction Plans (PPN 0621 Technical standard for the Completion of Carbon Reduction Plans.docx). If you are bidding as	Pass = Yes Fail = No

		a consortium or have a Significant Sub-Contractor, please provide confirmation from all consortium members or Significant Sub-Contractor. The contracting authority can direct suppliers to relevant resources should they need to develop a Carbon Reduction plan during this period.	
14.05	If you answered yes to Q14.04 and have already published a Carbon Reduction Plan for your organisation, please upload your carbon reduction plan here.	Suppliers must ensure that their Carbon Reduction Plan meets the required reporting standard, as per the Technical standard for Completion of Carbon Reduction Plans (PPN 0621 Technical standard for the Completion of Carbon Reduction Plans.docx). If you are bidding as a consortium or have a Significant Sub-Contractor, please upload Carbon Reduction Plans from all consortium members or Significant Sub-Contractor if available.	Pass = Yes Fail = No
14.06	Please confirm that you commit to complete and publish a Carbon Reduction Plan (CRP), notwithstanding that the tender opportunity is for a contract of less than £5m in total, within six months of the commencement of the contract, that meets the required reporting standards as per the Technical standard for Completion of Carbon Reduction Plans (PPN 0621 Technical standard for the Completion of Carbon Reduction Plans.docx) and Carbon Reduction Plan Template).	Where a contract is valued between £2m to £5m, Ardal encourages suppliers to provide a compliant Carbon Reduction Plan within 6 months of the commencement of the Contract. This question confirms the suppliers commitment to producing a Carbon Reduction Plan within the specified timeframe. Suppliers should ensure that their Carbon Reduction Plan meets the required reporting standard, as per the Technical standard for Completion of Carbon	For information only

	*NB: Current Carbon Reduction Plans submitted must have been published no longer than 12 months prior to the commencement date of the opportunity for which you are tendering.	Reduction Plans (PPN 0621 Technical Standard for the Completion of Carbon Reduction Plans.docx.)	
14.07	NOT USED		
14.08	NOT USED		
14.09	NOT USED		
14.10	NOT USED		
14.11	Would you be able to calculate the carbon footprint in accordance with the Green House Gas Corporate Accounting Protocol for this specific contract?	The Contracting Authority will not be evaluating this response and is for information only. The Contracting Authority seeks to determine whether the supplier has the capability to quantify and report the specific emissions generated during any contract activities. If selected as the successful tenderer and can confirm your ability to provide this data, the contracting authority may request the relevant information from the supplier.	For information only
14.12	What proposals would you put in place to reduce the carbon emissions from this contract?	The Contracting Authority will not be evaluating this response and is for information only. To support our Net Zero objectives, the contracting authority would like to understand the measures a supplier will implement to reduce carbon emissions in relation to this contract.	For information only

14.13	If you have submitted any carbon-related information in the previous responses, (e.g. Carbon Reduction Plan or carbon emissions data), please confirm your organisation's turnover.	The Contracting Authority will not be evaluating this response and is for information only. The contracting authority will use this information to allocate a portion of your carbon emissions to the contract for the purposes of net zero reporting and monitoring supply chain emissions.	For information only

Confirmations

15.01	I confirm that: (a) to the best of my knowledge the answers submitted and information contained in this document are complete, accurate and not misleading; (b) upon request and without delay I will provide any additional information requested of us; (c) I understand that the response to this questionnaire will be used to assess whether our organisation is entitled to participate in, or continue to participate in, this procurement; and (d) I understand that our organisation may be excluded from the procurement if requested information has not been provided, if any of this response or any follow up responses are incomplete, inaccurate or misleading, if confidential information has been accessed or if we have unduly influenced your decision making in this procurement.	For Information Only

15.02	Full Name	For Information Only
15.03	Role	For Information Only
15.04	Phone Number	For Information Only
15.05	Email Address	For Information Only
15.06	Postal Address	For Information Only